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District Judge Valerie E. Caproni  
United States District Court  
Southern District of New York  
40 Foley Square  
New York, NY 10007

USDC SDNY  
DOCUMENT  
ELECTRONICALLY FILED  
DOC #: \_\_\_\_\_  
DATE FILED: 02/26/2020

February 26, 2020

**MEMO ENDORSED**

Re: 1:20-cv-00493-VEC

Pichardo v. Only What You Need, Inc.

Dear District Judge Caproni:

This office represents the plaintiff. In accordance with your Honor's Individual Practices in Civil Cases, plaintiff requests an adjournment of the Initial Conference.

The original date for the Initial Conference is Friday, March 6, 2020 and the submission of the joint letter, civil case management plan and scheduling order is to be filed no later than Thursday, February 27, 2020. There have been no previous requests for adjournment of this date. No previous request was granted or denied.

This action was filed on Saturday, January 18, 2020 and "a copy of the complaint, 2 copies of the waiver form appended to this Rule 4, and a prepaid means for returning the form" was sent to defendant's registered agent as indicated on the summons on Monday, January 27, 2020. Defendant has not returned the signed waiver as of this letter. Prior to this request, plaintiff contacted defendant through its general mailbox and provided a copy of the conference notice. This request is submitted at least 48 hours prior to the date of the conference.

Plaintiff is aware that your Honor will not grant adjournments merely because a party has not been served. Plaintiff will promptly take further steps to complete service of process on defendant and requests the initial conference be adjourned until Wednesday, April 15, 2020. Thank you.

Respectfully submitted,

/s/Spencer Sheehan

Spencer Sheehan

The initial conference is adjourned to **April 10, 2020, at 10:00 A.M.**  
Joint pre-conference submissions are due by **April 2, 2020.**

SO ORDERED.

Date: 02/26/2020



HON. VALERIE CAPRONI  
UNITED STATES DISTRICT JUDGE